

MPUMALANGA GAMING BOARD



REQUEST FOR PROPOSALS FOR GAMING AUDIT SERVICES

The Mpumalanga Gaming Board (“the Board”) hereby invites suitably qualified companies to submit proposals for the rendering gaming audit services to the Board.

Purpose

The Board requires, on an ad hoc basis, services mentioned below for a period of a year to conduct, in consultation and jointly with the Gaming Auditors of the Board, the following periodic audits at the three licensed casino establishments of the Board:

1. One annual audit per casino covering gaming financial regulatory compliance and the review of accounting methods and procedures used by the casinos in accordance with Generally Accepted Accounting Practice, for the duration of two weeks per casino;
2. One interim audit per casino covering gaming financial regulatory compliance and adequacy of financial controls of the casinos, for the duration of one week per casino; and
3. One annual casino gaming systems audit per casino covering electronic data processing controls as well as gaming regulatory compliance of Computer Monitoring Systems (CMS) and testing their reliability in producing financial data, for the duration of two weeks per casino.

Scope

In terms of the Mpumalanga Gaming Act, Regulations and Rules, the scope of the audit services will be as follows:

1. review the accounting methods and procedures used by the casino licensees in accordance with Generally Accepted Accounting Practice;
2. review and observe methods and procedures used by the casino licensees to count and handle cash, chips, tokens, negotiable instruments and credit instruments;
3. examine the casino licensees’ records in extending credit;
4. examine and review the casino licensees’ approved Internal Control Procedures;
5. examine all gaming related accounting and bookkeeping records and ledger accounts of the casino licensees and any such records pertaining to licensees’ activities held by a person controlling, controlled by, or under common control with the licensees;
6. examine the books and records of any casino licensee when conditions indicate the need for such action or upon request of the Chief Executive Officer;
7. review gaming regulatory compliance and reliability of the casino licensees’ Computer Monitoring Systems and electronic data processing controls; and
8. investigate the casino licensees’ compliance with the provisions of the Mpumalanga Gaming Act, Regulations and Rules from an audit perspective.

Submission requirements

Applications must include the following information:

1. Company profile;
2. Level of empowerment and skills transfer to PDI’s;
3. Fee structure;
4. A list of contactable references; and
5. A copy of a tax clearance certificate.

The Applicants must complete the Business Entity Disclosure form annexed to the Certificate of Suitability Application Form that is available on the Mpumalanga Gaming Board website www.mgb.org.za and the

individuals that will be rendering services to the Mpumalanga Gaming Board will be expected to complete a Personal History Disclosure form that is also available on the aforementioned website.

Terms and conditions

1. The Board reserves the right to amend any conditions of this request, the validity period, specifications, or extend the closing date. All applicants will be advised in writing of such amendment.
2. The Board also reserves the right to cancel this request or not to accept any application, if none in its opinion adequately satisfies the terms of reference.
3. The Board will not be responsible for any costs or expenses incurred in the preparation of an application.
4. All physical material submitted in response to this request becomes the property of the Board, unless an applicant has copyright in respect of data submitted, where the contents are not in the public domain and/or as required by law.
5. All enquiries and any request for additional information concerning this request must be made in writing and directed to the Chief Executive Officer of the Board.
6. To facilitate the process, applicants may be required to provide additional information to clarify particular aspects of their applications. Applicants may also be expected to make formal oral presentations to the Board.
7. Applications must be typed or printed in English and shall consist of an original plus eight numbered copies. No faxed or e-mailed proposals will be considered.
8. Preference will be given to applicants with the appropriate qualifications, expertise and experience, with an operational base in the Mpumalanga Province.

ENQUIRIES/APPLICATIONS ARE TO BE SUBMITTED TO:

THE CHIEF EXECUTIVE OFFICER, MPUMALANGA GAMING BOARD

First Avenue
WHITE RIVER
1240

OR

Private Bag X9908
WHITE RIVER
1240

TEL. **(013) 750 8000**

FAX. **(013) 750 8099**

ALL APPLICATIONS MUST BE RECEIVED BY THE BOARD BY NO LATER THAN **15:00** ON **FRIDAY, 26 JULY 2002**.

The Mpumalanga Gaming Board is a statutory body established in terms of section 2 of the Mpumalanga Gaming Act, 5 of 1995, as amended, to provide for the control and regulation of all gaming establishments in terms of the Act.